

2025 Commercial Building Water Efficiency Project Rebate Rules and Application

Effective March 15, 2025



Program Steps:

1. Review the rebate rules, application form and W9 tax form.
2. Contact Thornton Water Resources staff at 720-977-6600 or water@ThorntonWater.com to tell us about your proposed commercial building water efficiency project and see if funds are available.
 - Examples could include upgrading plumbing fixtures and appliances, construction of a reuse system, installation of new water-efficient technology, retrofitting a water intensive process, etc.
3. Schedule a pre-project water efficiency site visit with Water Resources staff to evaluate water efficiency and how the project will increase efficiency.
4. If the project is approved, Thornton staff will send a pre-approval email.
5. Thornton staff will contact you to schedule a post-project inspection.
6. Following inspection and submission of final application and itemized receipt(s), the rebate will be dispersed in the form of Zelle, ACH Deposit, or credit to a city of Thornton utility account. Rebate credits can take up to three months to receive.

Rebate Program Rules:

- This program applies to 2025 projects.
- Water Efficiency Project Rebates are available to qualifying non-residential, commercial and HOA water customers of the city of Thornton.
- Participants must have current, non-delinquent city of Thornton water accounts. Sewer-only customers are not eligible.
- Rebates require pre-approval from Water Resources staff.
- Rebates are for NEW equipment only. Used or refurbished equipment does not qualify.
- Total rebate amount is limited to 50% of the project cost.
- Qualifying site must show a reduction of historical water demand once the project is complete.
- The project can be split into phases with funding provided for each phase. The city of Thornton rebate funding will cover 50 percent of the approved project cost, up to \$10,000 per project. If the project is split into phases, the rebate can cover 50 percent of each phase until the maximum of \$10,000 is reached. Project reports and inspections will be required after each phase is completed.

Tax Notice: All commercial rebates require submitting a W-9 form to Thornton. All personal information provided within the W-9 is kept confidential under the Privacy Act. The determination of whether your rebate is taxable or not may depend on several variables. We recommend contacting your tax professional.

- A legible, itemized copy of the project receipt(s) must accompany the rebate application. Supporting documentation must include date of purchase, vendor, cost paid, and model information to verify eligibility.
- The site may be subject to inspection by Thornton Water Resources staff, which will be scheduled prior to the rebate being issued. Final site inspection is required to verify project completion.
- Incomplete applications and those without a copy of the purchase receipt(s) and required photographs will be denied.
- The rebate application information must match the Utility Billing account.
- The business name must match the name on the W9 tax form.
- Rebates are offered on a first-come, first-served basis and are subject to the availability of funds.
- Rebate funding is authorized by the Water Resources Division.
- Water consumption will be monitored to determine if site shows a reduction in water use. If site does not show a reduction, Thornton staff reserves the right to work with participant to figure out why and offer direction to achieve desired savings.

Applicant Information:

Applicant name: _____

Applicant organization/entity: _____

Thornton Water Account: _____

Type of organization: _____

Contact person: _____

Address: _____

City/State/Zip code: _____

Phone (office): _____ Phone (cell): _____

Email address: _____

Property Owner (Name & phone number): _____

Commercial Category (School, Hotel, Restaurant, etc.): _____

Sq. Ft. of Building: _____

Number of Employees: _____ Number of Daily Visitors: _____

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Estimated water usage per month: _____

Property Owner (Name & phone number): _____

Project Information

Project name: _____

Project address (if different): _____

Project overview (purpose and need): _____

What are the anticipated water savings following your project's completion? Please show/explain calculations.

Are you receiving grant funding or rebates through another sources? If so, please explain.

Anticipated start date: _____

Anticipated end date for the project: _____

Contractor(s) name, company and contact info, if applicable:

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Project installation cost estimate (please provide copy of estimate/invoice):

Project Design (if applicable)

Attach plans or include a basic sketch below including products, materials, process improvement details.

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Please check the following if you agree:

- I will provide before and after photos and other requested documentation for the project.
- I have read the rebate rules.
- I agree to a post-project inspection by Water Resources staff
- If this project does not show water savings, I agree to work with the city to figure out why and make adjustments to achieve water savings.

Applicant signature: _____ Date: _____

To submit application and documentation or questions:

Email Water@ThorntonWater.com

or call 720-977-6600

Office Use Only

Date Application Received: _____

Total Project Costs: _____

Inspection Date: _____

Check Request Amount: _____

Date Project Approved: _____

Check Request Date: _____

Approved by: _____

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